

SAINT VINCENT DE PAUL CHURCH

Faith Formation General Information 2009-2010

Rose Antognoli - Director of Faith Formation
Magaly Bernal - Coordinator of Faith Formation in Spanish
Chris Peterson - Youth Minister
Cathy Duffy – Director of RCIA and Adult Faith Formation
Luz M. Cuevas - Faith Formation Assistant

Office Phone: 842-3000 Fax: 842-6780
Office Hours: 9:00 AM - 8:30 PM (M-F)
9:00 AM - 3:00 PM (Sat.)
9:00 AM - 5:00 PM (Sun.)

Guidelines/Policies

*Catechesis not only involves the child,
but the parents and whole family.*

I. Mission Statement of Saint Vincent De Paul Church

Following Jesus and centered in the Eucharist, we worship God and serve others.

II. Admission Requirements

- A. Families must be registered members of the Parish.
- B. Families must attend Sunday Mass.
- C. Parents must complete and return to the Parish Office the following forms:
 - 1. Registration
 - 2. Permission Form
 - 3. Volunteer Form
 - 4. Copy of Baptismal Certificate if not already on file
- D. To Begin Classes
 - Parent(s) must attend required Parent Meeting and Beginning of the Year Dinner and Reflection on September 14, 2009.

III. Program Policies for all students attending Faith Formation classes

- A. Parental involvement
 - 1. Parents should be setting an example with consistent practice of their faith.
 - a. Attend Sunday or Saturday evening Mass weekly.
 - b. Attend Mass on all holy days of obligation
 - † Immaculate Conception, December 8, 2009
 - c. Attend Confession regularly.
 - d. Assist students in using Stewardship envelopes weekly.
 - 2. Participation in the life of the Parish such as: Beginning of the Year Dinner and Reflection (9/14/09), All Hallows Eve Party (10/26/09), Christmas Program (T.B.A.), Lenten Event (2/16/10), Stations of the Cross, and End of Year Party (5/24/10).

3. Attend Two lectures of the Catholic Faith Formation Series:
 - c. 10/22/09 – “Parent Talk” by Father Sebastian Walshe, O.Praem
 - d. And one talk of your choice.
4. Participate in the life of the Parish (e.g., Septemberfest 9/26/09, Lenten Stations of the Cross, Noel Concert. See weekly bulletins for suggestions and details.)
5. Monitor the attendance, homework and participation of their children in the program.
6. Parents are welcome to sit in on any class. Please make arrangements with the teacher.
7. Pray as a family. (examples: Morning prayer, Grace at mealtime, Bedtime prayer, Rosary and spontaneous prayer.)
8. Bring Students to class on time.

B. Student Involvement

1. Attend Sunday Mass weekly.
2. Attend Mass on all Holy Days of Obligation
3. Go to Confession regularly if they have received their First Eucharist.
4. Be respectful in speech and manners.
5. Dress in appropriate school attire or “Sunday best”.
6. Attend all retreats.
 - a. Club 345 and First Year Preparation Students: “Jesus and Me” Retreat November 14, 2009, from 10 am – 3 pm
At the Heart of Jesus Retreat Center in Santa Ana. Cost: \$20.00.
 - b. Edge: N.E.T. Retreat on Monday, March 15, 2010, from 5:00 – 8:30 PM in the Parish Hall. The cost is \$20.00.

C. Permanent records are kept on each student for the following:

1. Class attendance.
2. Disciplinary action.
3. Sacraments received at Saint Vincent de Paul Church.

IV. Sacramental Requirements for First Reconciliation and First Eucharist

This is a **two** year process which may begin in the first grade. Students must be at least in 2nd grade to receive First Reconciliation or First Eucharist.

1. Parents of children in First Eucharist preparation classes must fulfill Parental Involvement requirements under Program Policies on pages 1 & 2.
2. Failure to complete anyone of these requirements might delay the reception of the Sacrament.
3. Reception of the Sacraments may be delayed at the discretion and discernment of the parents, Director of Faith Formation or Pastor.
4. Parents must monitor the attendance, homework and participation of their children in the program.

A. **First Eucharist 1st Year Students only**

1. Students begin preparation in 1st grade or above.
2. By the end of First Year Preparation, students must know by memory the following prayers in English:
 - + Sign of the Cross
 - + Our Father
 - + Hail Mary
 - + Glory Be
 - + Act of Contrition
 - + Apostles Creed (older students)
3. Students must attend All Saints Day Retreat or N.E.T. Retreat – see information above.

B. **First Eucharist 2nd Year Students only**

1. Children must attend:
 - a. all rehearsals for First Reconciliation and First Eucharist.
(Dates will be given at the meetings.)
 - b. the First Eucharist Retreat on **May 1, 2010, at 10 AM.**
 - c. First Reconciliation on **Tuesday, March 9, 2010, at 6:30 PM.**
 - d. First Eucharist on **Saturday, May 15, 2010, at 10 AM.**

C. **Confirmation**

1. This is a **two or three** year process open to all teens, ninth grade and above.
2. For more information on Confirmation, contact Chris Peterson, Director of Youth Ministry.
3. Please see Confirmation Handbook for *Guidelines & Policies*.

V. **General Classroom Policies**

A. Student is expected to arrive on **time** for class.

B. Attendance:

1. Only **four** absences allowed per year.
2. Students who are ill are asked to stay at home.

C. **No food, gum, snacks or beverages allowed in the classrooms.**

D. Classroom Rules

1. Speak quietly when appropriate
2. Keep your own space
3. Do not use obscenities
4. Be kind and Christ-like to others.
5. Take care of yours, others' and the church's "property."
6. No food or beverages in meeting rooms.
7. No gum on parish grounds.

- E. Children who are not registered in the Faith Formation program are not allowed to attend class, without prior permission from the Director of Faith Formation.
- F. Consequences for Negative Behavior
 - 1st Time - Warning
 - 2nd Time - Time Out: 5 - 10 minutes (depending on age level) supervised by a helper. Time out is never longer than the age of student.
 - 3rd Time - Take student to the office. Director or Pastor talks with student and the parent is called.
 - 4th Time - Director calls parent and parent will attend class with student to help student behave. If behavior cannot be resolved, student will be dismissed from the program.

Important Parish Emergency Procedure (Earthquake or Fire):

After a disaster has taken place, children are to be led to the outside sidewalk alongside Talbert Avenue in a quick, calm, and safe manner. They are to be taken into the cemetery until it is safe to return to the church or a parent/guardian comes to pick the child up.

DISMISSAL TIME

FOR SUNDAY CLASSES:

Please, come to the classroom to pick up student.

FOR MONDAY & TUESDAY CLASSES IN GRADES KINDER-5:

Please, **PARK YOUR CAR IN THE PARISH PARKING LOT**
and come to the classroom to pick up student.
DO NOT PARK ALONG THE CIRCULAR DRIVE.

**NO STUDENT WILL BE ALLOWED OUTSIDE THE CLASSROOM WITHOUT
A PARENT OR GUARDIAN. STUDENTS WILL NOT BE ALLOWED TO GO
UN-ESCORTED TO A WAITING CAR.**

FOR GRADES 6 AND ABOVE

Students are dismissed to meet their ride in the parking lot.

DO NOT PARK ALONG THE CIRCULAR DRIVE.

